

Saltash Town Council -Services Property Maintenance 5 Year Plan - Major Works/Projects Only

<u>Item</u>	<u>Budget</u>	<u>2023/2024</u>	<u>2024/2025</u>	<u>2025/2026</u>	<u>2026/2027</u>	<u>2027/2028</u>	<u>comments</u>
Guildhall - Major works	EMF						All major works completed in 17/18
External & Internal repairs and decorations	6470 GH EMF Guildhall Maintenace	£20,000.00	£0.00	£0.00	£0.00	£0.00	6470 EMF Guildhall Maintenance balance as at the end of 2022-23 is £66,973. £20,000 was budgeted for the year 2023-24. Total EMF balance for the year 2023-24 is £86,973
Refit of kitchen area	6470 GH EMF Guildhall Maintenace	£0.00					Completed Dec 2020 at cost of £3,563.59
Programme of carpet renewal and replacement	6470 GH EMF Guildhall Maintenace	£0.00	£0.00	£0.00	£0.00	£0.00	Completed 2013-2018, to be reviewed for 2024/25
Internal guildhall decorations works	6470 GH EMF Guildhall Maintenace	£0.00					Completed June 2018
Painting works to Guildhall	6470 GH EMF Guildhall Maintenace	£0.00					Completed June 2018
Replace Guildhall Kitchen	6470 GH EMF Guildhall Maintenace	£0.00					Completed December 2020
Passenger Lift (Six Month Check insurance requirement) Emergency EMF	6412 Lift Service & Maintenance (operational code not EMF)	£0.00	£0.00	£0.00	£0.00	£0.00	OTIS - Building Surveyor to go through report produced by OTIS £16,000 quote received most of the items are recommendations. Building Surveyor and Town Council insurance company reviewed Otis recommendations and advised the works are not required
	TOTAL	£20,000.00	£0.00	£0.00	£0.00	£0.00	
Maurice Huggins Room	EMF						
External & Internal repairs and decorations	6472 EMF Maurice Huggins Room	£0.00					£12,985 expended in financial year 2019/20 (May-Nov) on improvements works
	TOTAL	£0.00	£0.00	£0.00	£0.00	£0.00	
Longstone Park Depot	EMF						
Installation of 300mm Loft insulation and loft hatch/ladder							Total cost £880 -works completed January 2020
External & Internal repairs and decorations	7170 Longstone Depot Capital Works	£2,000.00	£0.00	£0.00	£0.00	£0.00	budgeted £2,000 for the year 2023-24 7170 EMF Longstone Depot Capital Works available budget for the year 2023-24 £2,500
	TOTAL	£2,000.00	£0.00	£0.00	£0.00	£0.00	
Library	EMF						
Roof replacement and repair							£54,760.40 spent on Roof replacement and repair in year 2019/20
Replace curtain walling and windows including Mezzanine Windows	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00					£199,930 loan received 1st April 2022 (£200,000 less fee paid £70) - repayment cost approx £25,000 (£20,000 + interest £4,477 YE 2024) Annual Balance at 5th July 2023 £175,211
Refurbishment Works to include:	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00					
Professional Fees for the above	Public Works Loan Board & 6971 EMF Library Property Maintenance	£14,950.00					Total Spent to 05-07-23 £16,278.24 (£8,228.24 Geoff Pegg and £8,050.00 Bailey Partnership). Total quote for Bailey Partnership £23,000 less already invoice £8,050 = balance remaining £14,950
Other Costs	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00					Total £2,922.16 (including planning application fees, asbestos survey & heritigage impact assessment)

Renew housings to extraction units	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00					
Repairs to rainwater goods	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00					
TOTAL		£14,950.00	£0.00	£0.00	£0.00	£0.00	
Saltash Town Council -Services Property Maintenance 5 Year Plan - Major Works/Projects Only							
Item	Budget	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	comments
Planting areas to west elevation	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00					Original Estimate £2500
Additional office Space and staff toilet	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00					Original Estimate £34950
Internal and External decorations (making good from replacement of curtain walling)	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00					Original Estimate £5000
Café Area	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00					Original Estimate £12000
Mechanical Extract Fan to Kitchen and Toilets	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00					Original Estimate £1500
Public disabled toilet	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00					Original Estimate £8000
Refurbishment Works Shortfall Increase in Materials	6971 LI EMF Saltash Library Property Maintenance	£0.00					
TOTAL		£0.00	£0.00	£0.00	£0.00	£0.00	
Isambard House							
EMF							
Station refurbishment	6473 Station Building (Purchase and Capital Works)	£0.00					Completed March 2020 - snags including crack across floor, stained chimney slates and tarnished door furniture still to be addressed. Available balance £57,745
External & Internal repairs and decorations	6870 Isambard House	£0.00					Available balance £18,492 (retention fund)
TOTAL		£0.00	£0.00	£0.00	£0.00	£0.00	
Public Toilets							
EMF							
Waterside							
External and internal repairs and decs	6580 SE Public Toilets (Capital Works)	£0.00					
Alexander Square							
External and internal repairs and decs	6580 SE Public Toilets (Capital Works)	£0.00					
Longstone							
External and internal repairs and decs	6580 SE Public Toilets (Capital Works)	£0.00					
Belle Vue							
External and internal repairs and decs	6580 SE Public Toilets (Capital Works)	£0.00					

	TOTAL	£0.00	£0.00	£0.00	£0.00	£0.00	
Heritage Building	EMF						
External & Internal repairs and decorations as per lease agreement	6471 Hertiage Centre	£0.00					Available budget 2023-24 - £7,889
	TOTAL	£0.00	£0.00	£0.00	£0.00	£0.00	
Cemeteries	EMF						
Joint Burial Board - St Stephens	6170 EMF Repairs to Cemetery Wall	£0.00					Work to cemetery wall complete £50k. Available budget £0.00
	TOTAL	£0.00	£0.00	£0.00	£0.00	£0.00	
Burial Authority - Churchtown	6070 Churchtown Cemetery Capital Works	0.00					Available budget £7,688
	TOTAL	£0.00	£0.00	£0.00	£0.00	£0.00	
Saltash Town Council -Services Property Maintenance 5 Year Plan - Major Works/Projects Only							
Item	Budget	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	comments
Outdoor Land and Fences	EMF						
Victoria Gardens	6588 Victoria Gardens	£0.00					Devoultion works
Pillmere land		£0.00					
Playparks	6571 Saltash Recreation Areas	£20,000.00					EMF 6571 Saltash Recreation Areas 2023-24 budget availability £59,560
Waterside development		£0.00					on hold
	TOTAL	£20,000.00	£0.00	£0.00	£0.00	£0.00	
Waterfront Pontoon	EMF						
Pontoon Management	6584 Pontoon Maintenance Cost	£6,058	£10,000.00	£10,000.00	£10,000.00	£10,000.00	Budgeted £10k for future years to cover possible pontoon maintenance at 10 year life span.
Water supply to pontoon							on hold
New toilet toilet/shower block							on hold
	TOTAL	£6,058	£10,000.00	£10,000.00	£10,000.00	£10,000.00	